

CONNECT2JOBS



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May 7th, 2018 | *Denotes new position to list

Night Shipping, PT | Job Order 12489309

Major Brands Inc. needs a Night Shipping person; responsible for filling bottle orders via pick to voice computer operating system. Responsible for filling case product orders by locating and pulling product, labeling cases with the appropriate shipping label and placing onto the conveyor line. High School Diploma/equivalent and warehouse /shipping clerk experience preferred. Please see entire job description here: <https://buff.ly/2qB3lJV>

Front-of-the-House Team Member | Job Order 12478739

Provide great service at Kaldi's Coffee by delivering a great experience to our guests in terms of service, atmosphere, and quality. POS proficiency to ensure speed of service and accurate transactions that meet company standards. Achieve apprentice and certified barista status through proper training and testing. High School Diploma/Equivalent needed. Excellent interpersonal and customer service skills. Please see entire job description here: <https://buff.ly/2DEtyLi>

Assistant Controller | Job Order 12490521

Along with the Controller, responsible for the accounting operations of the company, ensuring results are reported in accordance with Generally Accepted Accounting Principles (GAAP) and with financial management techniques and practices appropriate with the construction industry. The Assistant Controller will manage financial systems and the general ledger, maintains internal controls, produce accurate and timely financial reports, oversee staff and perform other duties as required. Please see entire job description here: <https://buff.ly/2vH4ULj>

Yard Manager | Job Order 12490550

Efficiently moves materials in and out of the yard in order to meet our clients' needs. Take phone/email order from jobsites, enter rental and purchase orders into Toolwatch system for accurate invoicing to projects. Prepare timesheets for yard labor; maintain an efficient/orderly appearance of the yard facility. Dispatch and direct drivers and schedule deliveries to jobsites. Please see entire job description here: <https://buff.ly/2HJ9e1A>

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Staff Assistant | Job Order 12491619

African People's Education & Defense Fund Inc. (APEDF) seeks Staff Assistant. Includes general reception duties for Uhuru House including greeting visitors, maintain visitor sign-in and security procedures routing incoming phone calls, receiving and distributing incoming mail and delivers. Promoting and building APEDF and Uhuru Movement programs, maintaining records and database. Please see entire job description here: <https://buff.ly/2HxcJVE>

Weekend & Night Server | Job Order 12486565

The line cook is responsible for the daily preparation of food items in the pantry, fry stations, grill or other areas of the kitchen. General responsibilities: prepares all food items as directed in a sanitary and timely manner, follows recipes, portion controls and presentation specs as set by the restaurant. Please see entire job description here: <https://buff.ly/2v4yEBw>

Weekend Cook | Job Order 12486555

The line cook is responsible for the daily preparation of food items in the pantry, fry stations, grill or other areas of the kitchen. General responsibilities: prepares all food items as directed in a sanitary and timely manner, follows recipes, portion controls and presentation specs as set by the restaurant. Preps, labels and restocks all items as needed. Please see entire job description here: <https://buff.ly/2IKSiED>

Server – Night & Weekend | Job Order 12486613

Provide outstanding hospitality and attentive guest service with skill and a professional demeanor. Arrive to work on time, well groomed, in a clean uniform and mentally prepared for a busy service. Maintain and ensure utmost safety, sanitation and presentable cleanliness of the dining room and crew work areas. Greet guests, take orders, pre-bus attentively and reset tableware and linen between courses or as needed. Please see entire job description here: <https://buff.ly/2JJZsuo>

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Residential Coordinator | Job Order 12481789

Adams & Associates (Job Corps) is looking for individuals with a High School Diploma or equivalent. Advanced degrees preferred. A minimum of one year Job Corps or related program experience required. A valid in-State Driver's License preferred. Please see entire job description here: <https://buff.ly/2J63qwY>

Inventory Operator | Job Order 12462835

Primarily responsible for managing finished tie and reject tie inventories following the tie inspection systems. Manage record-keeping for the tie shipments out of Evertrak, and coordinate loading of trucks with finished tie bundles. Must understand, observe and enforce OSHA safety standards applicable to production operations and equipment maintenance for assigned operations. See entire job description here: <https://buff.ly/2DHTBS0>

Job Developer | Job Order 12464050

MERS Goodwill is looking for Job Developers to join their team located at SLATE in Downtown, St. Louis. This position will work with participants and facilitate training or other useful resources to prepare participants for successful employment. Recruit employers in the region to participate in the program and maintain relationships with employers. See entire job description here: <https://buff.ly/2Fh32NG>

Server Assistant | Job Order 12495073 *

New restaurant ZZA Pizza in Central West End is looking for energetic, friendly, outgoing people. You must be incredibly friendly, love people and love to work. Join the squad here: <https://buff.ly/2KxYu4J>

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Senior Administrative Assistant | Job Order 12492039

Located in Chesterfield, MO, Oracle America is looking for administrative/clerical support SVP or below. Spends more than 80% of time on special projects; projects may include equipment management, training new hires on policies and procedures, project coordination and logistics, documentation and collateral coordination, liaison to HR, create administration manuals. BA/BS degree or equivalent; 2-4 years of related experience. Please see entire job description here: <https://buff.ly/2HKrTtZ>

Executive-Level Administrative Assistant | Job Order 12463060

MERS Goodwill is looking for an experienced, passionate, and high energy individual to join the team at SLATE in Downtown, St. Louis. This position requires advanced knowledge of Access & Excel, excellent customer service, verbal/written communication required. Primary duties include assisting the Director/Deputy Director with administrative duties as well as the Executive Director as needed. Please see entire job description here: <https://buff.ly/2GWlgzo>

Merchandiser, PT | Job Order 12489314

Major Brands is looking to fill a part-time Merchandiser role. Work with Sales Associates and Sales Trainees to place all Major Brands products in a creative, clean, and accurate point of sale manner, and position of displays in accounts. Responsible for organizing, receiving, storing, and distributing all merchandising material in an effective manner. In addition, they are responsible for the set-up of supplier meetings, sales programs, and new product launches and sponsored special events. Please see entire job description here: <https://buff.ly/2EQweGB>

Sales Trainee | Job Order 12489316

The Sales Trainee will be challenged to continue our tradition of building relationships and providing unmatched marketing support for our supplier's brands. This role could lead to promotion to Sales Representatives; the first step in the career progression toward Sales Leadership & Management at Major Brands. See entire job description here: <https://buff.ly/2H2zgNC>

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Building Cleaning Workers | Job Order 12491589

APEDF needs building maintenance workers; general duties result in a clean and well maintained Uhuru house building, offices and grounds. Follow and record all maintenance work done according to a schedule of tasks on a daily, weekly, monthly basis. Includes: restocking and cleaning bathrooms and breakroom, set up and breakdown of chairs and tables or other equipment as needed in offices and other areas as instructed by APEDF Director. See entire job description here: <https://buff.ly/2vQPNPL>

Recreation Coordinator | Job Order 12483385

Adams & Associates (Job Corps) is looking for individuals with a High School Diploma or equivalent. Associates of Arts Degree or 1 year related experience working with youth. Must have a valid in-State Driver's License and meet company insurability requirements. CDL preferred. Please see entire job description here: <https://buff.ly/2pSsyOT>

Food & Beverage Manager | Job Order 12489407

Loop Hotels, LLC's Food & Beverage Manager will oversee 40 seat restaurant, 2-Bar/lounges, 24 hour rooms service, banquets American Continental food. Bistro basics with an approachable flair. This is a very hands-on position. Assume all weekends and holidays; plan and direct the functions of administration and planning of the Food and Beverage Department to meet the daily needs of operation. Please see entire job description here: <https://buff.ly/2JRQUIh>

Food Service Assistant | Job Order 12482238

Adams & Associates (Job Corps) is looking for individuals with a High School Diploma or equivalent. Advanced degrees preferred. Experience in a food services operation desired. Ability to obtain local Food Handling/Health Certification required. Please see entire job description here: <https://buff.ly/2J4mQSV>

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18 Food Services Assistant | Job Order 12484693

High School Diploma or equivalent required. Advanced degrees preferred. Experience in a food services operation desired. Ability to obtain local Food Handling/Health Certification required. Please see entire job description here: <https://buff.ly/2GAGad2>

18 Maintenance Technician | Job Order 12484694

High School Diploma or equivalent required. Advanced degrees preferred. Minimum one year experience in building maintenance required. Technical certificate preferred. Working knowledge of carpentry, plumbing, electrical systems, HVAC systems, boilers and other building systems preferred. Please see entire job description here: <https://buff.ly/2q6LHNn>

Promotion & Sales Coordinator | Job Order 12491612

African People's Education & Defense Fund Inc. (APEDF) Coordinator task includes: solicit community members, organizations, artist, teachers and other to rent Uhuru House facilities for cultural, education and political events and classes. Respond to inquiries on building rentals, show space to interested parties, give rental quotes and get contracts signed. Assist with recruitment and supervise volunteers to carry out community programs. Please see entire job description here: <https://buff.ly/2HRd4WC>

Receptionist & Information Clerks | Job Order 12491615

African People's Education & Defense Fund Inc. (APEDF) General reception duties for Uhuru house including greeting visitors maintaining visitor sign-in log and security procedures routing incoming phone calls receiving and distributing income mail and deliveries providing service information to callers and visitors. Passionate about social justice and economic development for the African community. Excellent customer service skills and knowledge of Microsoft Office and Google Docs. Please see entire job description here: <https://buff.ly/2HPiHnZ>

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Sales Representatives | Job Order 12483910

Inside sales for rental service company. Job duties include, but are not limited to: answering phones, gathering information for clients, ability to follow script and provide information to clients, provide an effective sales pitch, close a sale. Please see entire job description here: <https://buff.ly/2lu4yJP>

Back-of-the-House Team Member | Job Order 12478750

Provide great service at Kaldi's Coffee by delivering a great experience to our guests in terms of service, atmosphere, and quality. This includes high quality food delivered quickly and accurately as well as positive guest interactions when delivering food to guests. Maintain high standards of kitchen cleanliness at all times including prep areas, dish areas, equipment, freezers/cooler, and all ceilings, walls, and floors. Please see entire job description here: <https://buff.ly/2DF2BqS>

18 CDL Driver | Job Order 12484699

High School Diploma or equivalent required; advanced degree preferred. Previous experience working with youth a plus. Must possess and maintain a valid in-State CDL and meet company insurability requirements. Please see entire job description here: <https://buff.ly/2lszc61>

Job Developer | Job Order 12451916

UAW-LETC has an open position for a Job Developer to join their team at SLATE, in Downtown, St. Louis. Primary responsibilities are to identify employment opportunities and schedule interviews for clients in the program. Develop and maintain personal contacts with business, industry, labor and government representatives, job placement and hiring personnel. Critique and advise clients on job search techniques, application procedures, resume development and interviewing skills. Please see entire job description here: <https://buff.ly/2lgxw0c>